February 28, 2006

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Millwork/Student Union/Enrollment Services – RFB 2006-06

Nine (9) firms were mailed packets soliciting bids for RFB 2006-06:

- Andy Cabinets & Millwork
- Berryhill Builders, Inc.
- Corry Cabinet Company, Inc.
- Daniel Custom Cabinets
- Missco Company
- North Florida Millworks, Inc.
- Southeast Painting/Carpentry
- Strickland Cabinets & Millwork
- Tallahassee Moulding & Millwork

Two (2) responses were received and one (1) no bid. The following is a list of those submitting a bid for RFB 2006-06:

- Corry Cabinet Company, Inc. $39,900.00
- Strickland Cabinet & Millwork $28,623.04
- Southeast Painting/Carpentry No Bid

The responses were evaluated by Mr. Larry Cliett, Construction Manager, Facilities, Planning & Construction and Mr. Bill Hunter, Construction Coordinator, Facilities, Planning & Construction.

Strickland Cabinets & Millwork was selected because they have met all evaluated criteria.

Copy of the computation sheet is attached.

Staff Resource(s): Dr. Glendon Forgey

RECOMMENDED ACTION: That bid 2006-06 be awarded to Strickland Cabinets & Millwork.
1. Did the bidder complete and sign the Bid Quotation Form?
   Base Bid – Furnish labor, equipment, supervision & material
   Lump Sum
   $39,900.00
   Add Amount
   $0

2. Did the bidder provide a bid guarantee if the base bid, plus alternate
   exceeds $200,000.00?

3. Did the bidder complete and sign the Reference Sheet?

4. Did the bidder complete and sign the Drug-Free Work Place Form?

5. Did the bidder compete and sign the Minority Woman Owned Business Declaration if applicable?
   D/N: Yes No

6. Did the bidder complete and sign the TCC Vendor Application?

7. Did the bidder complete and sign the W-9 Form?

Date of Bid Opening: 2/20/06
Time: 10:00 a.m.
Opened By: Charles Riley
Recorded By: Patricia Clark

No Bids:
1. Did the bidder complete and sign the Bid Quotation Form?  
   - Base Bid: Furnish labor, equipment, supervision & material  
     - Lump Sum: $  
   - Alternate: Furnish labor, equipment, supervision & material  
     - Add Amount: $  

2. Did the bidder provide a bid guarantee if the base bid, plus alternate exceeds $200,000.00?  
   - Yes  
   - No  

3. Did the bidder complete and sign the Reference Sheet?  
   - Yes  
   - No  

4. Did the bidder complete and sign the Drug-Free Workplace Form?  
   - Yes  
   - No  

5. Did the bidder complete and sign the Minority Woman Owned Business Declaration if applicable?  
   - Yes  
   - No  

6. Did the bidder complete and sign the TCC Vendor Application?  
   - Yes  
   - No  

7. Did the bidder complete and sign the W-9 Form?  
   - Yes  
   - No  

Date of Bid Opening: 2/20/06  
Time: 10:00 a.m.  
Opened By: Charles Riley  
Recorded By: Odysseus Clark  

No Bids: Not able to bid on this project