November 16, 2005

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

RE: Department of Corrections Contract

The Florida Department of Corrections (FDC) proposes to contract with the College for training and related support services for greatly expanded corrections and correctional probation programs to be provided by the Pat Thomas Law Enforcement Academy.

The amount of the proposed FDC contract is $1,790,648.82, which will cover tuition and fees for corrections and correctional probation PSAV students, and related fees for their lodging and meals at the Academy. This will have a significant impact on both increased FTE at the Academy as well as significant additional revenue for the housing and food service auxiliary operations at PTLEA.

A full-time position will be required to manage the additional workload required for implementing and overseeing the expanded courses as a result of this contract award. Therefore, the College requests approval from The District Board of Trustees to establish a position of Academy Program Coordinator (Pay Grade 18, at an approximate cost of $57,000 for the full-time salary & benefited position). This will be a College classified staff position; we are asking for authority to convert existing OPS funds to establish, develop and hire this position.

Staff Resources: Jim Murdaugh and Kurt Salsburg

RECOMMENDED ACTION: Approve the contract as requested, along with authorizing the conversion of existing OPS budgeted funds to establish and hire the position of Academy Program Coordinator.