CALL TO ORDER – The meeting was called to order at approximately 3:30 pm by Chair Shirah.

Members present: Kathy Shirah, Chair; Kimberle Moon, Bill Hebrock, Alisa Ghazvini, Russell Doster and Frank Messersmith.
Absent: Lynn Stanfield


The Board observed a moment of silence followed by the Pledge of Allegiance.

COMMENTS/Chair
Chair Shirah welcomed everyone asked for any comments.

BOARD MEMBERS - None

COMMENTS/President - President Law gave an update of recent hurricane efforts. President Law commented that based on the many modifications that have come from the Governors Office he has prepared an agenda item that will require Board approval and asked that it be placed under discussion items as number 6.

APPROVAL OF MINUTES – Chair Shirah called for approval of the minutes.

MOTION: Trustee Moon moved that the minutes from the August 15, 2005 Board Meeting be approved.

SECOND: Trustee Doster. Motion passed unanimously.

INFORMATION AND NEWS ITEMS - Communications Director Alice Maxwell introduced 25 new program brochures printed for all areas of the college and approximately thirty-five different areas in the community (high schools, libraries, etc.).
The information packet was distributed to the Board and Ms. Maxwell stated that just today an article from Tallahassee Magazine about gift of land from TMH was included.

News Clips:
- TCC Nursing Program - Nursing grant (JoAn Goss comments)
- Florida Department of Education give go ahead for Community Colleges to offer Bachelors degrees. President Law stated that TCC will not proceed with this in the near future. With the friendship TCC already has with universities on campus and with the two universities in Tallahassee, there is not a need.
- Katrina relief - President Law stated that TCC is welcoming displaced students and expects more hurricane victims in future.
- Gift to the TCC Foundation from Attorney General Charlie Crist’s office of $100,000 for Pat Thomas from a law suit settlement.

There was new video to be viewed today for the Quincy House First Year Anniversary. President Law stated he had viewed the video and he felt the Quincy House was off to a great year. President Law inquired about after school activities. Vice President Salsburg gave an update on activities at the Quincy House. Between forty and seventy middle and high school students have been attending Monday through Thursday for FCAT practice, mentoring, etc. The website is also up and running.

UNFINISHED BUSINESS

President Law introduced Paul Piller, City Manager of Midway to give a brief presentation, intended for information only at this time. Mr. Piller explained the positive growth in Midway in the past two years and potential growth in the next five to ten years. Job growth and movement into Midway has increased steadily. Mr. Pillar explained that Midway is in a sound financial status with about 400 jobs created in the last year. The plan for new growth includes land for new schools. Advantages for TCC to partner with Midway would be that it would be a partnership that has a government that wants to work with TCC. The government would be willing to create a new zoning district that would be unique just to Pat Thomas Law Enforcement Academy and allow for future planning, a Midway mailing address for certified mail would be available. The map of the proposed annexation showed other property owners showing interest in annexation. The proposed advantage to Midway is that they can go north of I-10 with potential for sewers/utilities under interstate. Florida law allows TCC to request annexation. Developers are anxious for permits to begin building.

There was lengthy discussion on the annexation issue and the Trustees requested more information on the topics as follows:

- Tax and legal issues
- Zoning
- Infrastructure
- TCC Impact Points, especially from the perspective of PTLEA

Trustee Shirah requested President Law to bring more information next month.
NEW BUSINESS/Consent Items

Chair Shirah called for a motion to approve the consent items.

**MOTION:** Trustee Hebrock moved to accept the consent items.

**SECOND:** Trustee Ghazvini

**DISCUSSION:** Trustee Hebrock inquired about the fees/overhead expense charged by the college on grants/contracts and what benefits the college was receiving from these fees. President Law explained there could be a variation of fees and in the future more information would be provided.

The motion passed unanimously.

**Discussion Items/Administrative Services – Construction Status Report.** President Law presented the construction report. All issues are working through to completion. The college is waiting on the final approval from the Department of Transportation on the parking issue.

Preliminary College Master Plan - A presentation was given by Monty Starke of EMO Architects. He stated that this is a milestone and a threshold that the college is upon as all have been engaging in meetings and workshops over the last month. The college is now at a point where a concept has developed and a direction has been set throughout this process. To go any further officially with the City of Tallahassee Development Agreement and Leon County zoning and the City of Tallahassee in the planning departments the college needs to mark this milestone and work toward its approval.

The executive summary provided to the Board of Trustees identifies all of the proposed elements.

- Main campus core buildings-no major changes, get new uses.
- Drainage solution to campus is in the stages and ready to go in near future.
- Parking garage – campus is under parked, first of several parking garages is planned in the near future.
- Idea to remove Centre Building and relocate Police. Campus green space will be allowed if this building is cleared.

President Law stated that the issues front and center were the draining solution and parking garages. Others will start to unfold and follow. Discussion followed. Chair Shirah called for questions. Trustee Hebrock suggested the Master Plan should be publicized in and effort to get news coverage. President Law stated that the proper news coverage would be provided.
Chair Shirah called for a motion to adopt a Preliminary Master Plan.

**MOTION:** Trustee Ghazvini moved to adopt the Preliminary Master Plan.

**SECOND:** Trustee Hebrock. The motion passed unanimously.

President Law and Chair Shirah thanked EMO and Monty Starke for all the work performed on the Campus Master Plan.

**Student Services/2005-2006 Scholarship Plan** – Vice President Jefferson presented the scholarship report. Trustee Hebrock thanked Vice President Jefferson for the work to make a successful Scholarship Plan for the students.

Chair Shirah called for a motion to approve the Scholarship Plan.

**MOTION:** Trustee Messersmith moved to approve the Scholarship Plan.

**SECOND:** Trustee Moon. The motion passed unanimously.

**Resource Development/Foundation** – Mike Illers gave an updated report of the major gift campaign. President Law commented on the application for matching funds from the Legislature.

Mike Illers presented for approval the property lease for property on the corner of Appleyard and Tennessee Streets. President Law recommended that the lease be approved based on no immediate need of the property at this time. Trustee Doster asked about the impact on property tax and it was reported this would not be an issue. President Law also comment that there would be no permanent building but a first class manufactured structure. Ms. Turnbull noted that the lessee could not make any property changes without the approval of the college. Trustee Hebrock inquired about the terms of the lease and Ms. Turnbull stated that the lessee has been informed that it is only a twelve month lease and is in agreement. Chair Shirah commented that she was sure it would take over a year to utilize the property for any other use and President Law concurred. Trustee Doster stated that he felt under any unforeseen circumstances there was a workable solution.

Chair Shirah called for a motion to approve the property lease as presented.

**MOTION:** Trustee Doster moved that the property lease be approved as presented.

**SECOND:** Trustee Messersmith. The motion passed unanimously.
**Contract for Consulting Services** – President Law stated that at sometime in the past he spoke on interest in having Washington lobbyist representation. He spoke with Community College Presidents to see their direction as well as other parties. There are four firms that have experience in Higher Education. All of them had success in the required areas, President Law recommends Akerman Senterfitt to meet the needs of the college. Trustee Doster stated that he knew the firm had lobbyists who worked during both the governor and presidential campaigns.

Chair Shirah called for a motion to approve the contract with Akerman Senterfett.

**MOTION:** Trustee Doster moved to accept the contract with Ackerman Seniferett.

**SECOND:** Trustee Moon. The motion passed with one opposing vote.

**Hurricane Relief** - President Law asked Mr. Scott Balog to give an update on the hurricane relief effort.

Chair Shirah called for a motion for the Board to approve the President, complying with the Governor’s Executive Board, to assist displaced students affected by the hurricanes for the remainder of the 2005-2006 academic year.

**MOTION:** Trustee Ghazvini moved to authorize the President to offer aid to displaced student from the hurricanes for the remainder of the 2005-2006 academic year.

**SECOND:** Trustee Messersmith. The motion passed unanimously.

President Law commented on his pride of Tallahassee Community College and their part in this endeavor and assured there will more aid coming as needed.

Discussion followed as to what assistance we have been involved in at this point, specifically with students from the areas. President Law reported that more students will come as they get their records and information needed and that the college has identified presently enrolled students (16) affected and are assisting with their needs. Trustee Hebrock brought forward the suggestion that TCC follow up on support of other Florida Community Colleges close to the areas that could use assistance. He also inquired about help offered in Wakulla. Vice President Salsburg stated that Wakulla had been contacted and assistance offered. Trustee Ghazvini asked the ages of students who are at TCC and could we support those with young children through the Child Care Center. Trustee Moon inquired if we are assisting private and religious school students as well and President Law stated all displaced students were included in the assistance to be offered.
Monthly Management Reports

Finance Update - Vice President Forgey reported on the end of year budget summary. Discussion followed with Vice President Forgey answering all questions.

President Law distributed an internal document showing what is occurring at the college.

Student Profile – Vice President Jefferson presented the report on the student profile. Discussion followed.

PRESIDENT’S REPORT
  ▪ Achieving the dream as part of this grant, “Public Agenda” is available.
  ▪ Leadership TCC is off and running and is seeking Board interaction.

FUTURE AGENDA ITEMS

NEXT MEETING DATE
October 17, 2005

ADJOURNMENT - Chair Shirah entertained a motion to adjourn.

    MOTION: Trustee Hebrock

    SECOND: Trustee Moon

Meeting adjourned at 6:18 pm

Approved at regular meeting:

____ 10/17/05____________

Kathy Shirah, Chair

__________________________________________

William D. Law, Jr., President