September 12, 2005

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
RE: Florida Distance Learning Consortium – Avalanche Partnership

The Florida Distance Learning Consortium (FDLC) desires to amend its lease contract with Avalanche Partnership to renovate the space they lease. The amount of the contract is for $60,000. As this contract is between the FDLC and its landlord, Avalanche Partnership, the contract would be exempt from competitive bidding. (see attached letter from Avalanche Partnership).

Staff Resource: Glendon Forgey

RECOMMENDED ACTION: Authorize the landlord to make the renovations.
Avalanche Partnership  
c/o 2086 Wildridge Drive  
Tallahassee, FL 32303  
Telephone and Fax  
(850) 562-2086  
d.dartland@worldnet.att.net  

July 14, 2005  

Tallahassee Community College  
Attention: Dr. Glendon Forgay  
Vice President for Administrative Services and CFO  
444 Appleyard Drive  
Tallahassee, FL 32312  

Dear Dr. Forgy:  

Pursuant to the lease between the District Board of Trustees of Tallahassee Community College, Florida (TCC) and Avalanche Partnership (for property located in Innovation Park and occupied by the College Center For Library Automation (CCLA)): On behalf of the Partnership, I hereby grant authorization for TCC, CCLA and Florida Distance Learning Consortium, at its expense, to make modifications to the building located at 1753 West Paul Dirac Drive as specified in the plans prepared by Johnson Peterson Architects and dated June 30, 2005.  

In addition, you are also authorized to install a 10 x 10 foot concrete pad in the rear of the building for use as a base for a picnic table.  

It is our understanding that the work specified in the Johnson Peterson Architectural Plans will be performed by Mad Dog Construction.  

Please contact me if I may be of any further assistance.  

Sincerely,  

[Signature]  

Lawrence (Chip) Hartung  

cc Dr. Richard Madaus